

## **Minutes of Committee meeting at Enford Village Hall 7.30 pm on 13 November 2018**

Present: Judy D'Arcy Irvine, Hamish Scott-Dalgleish, Jacqui Elkins, Hannah Tucker, David Spencer, Jane Young, Rosemary Cox

Apologies: Ollie Stagg, Anthony D'Arcy-Irvine

Minutes of AGM Thursday 20 September 2018 were approved.

### **TREASURER'S REPORT**

The accounts for the period ending 11 November 2018 showed a small surplus. Income included the Parish Council £800 precept donation (which was not in the same period last year). Expenses were understated as costs relating to the fault with ground source heat pump were not yet included. Therefore, the surplus shown did not totally reflect the health of the finances.

Hamish discussed the outlook if a surplus could not be sustained and if we might have to rely on the reserves of the Enford Village Hall. The reserves stood at £38,000 with cash in the bank of approx £10,000. The EVH could sustain its viability for some time to come but fund raising would be needed to cover expenditure. No contribution had been received from Enford Community Fund since November 2017. No contribution had been received from the fireworks event in October 2017 and no response received to the application for a grant in September 2018 towards the car park lights. The 2018 fireworks display had apparently been disappointingly attended due to poor weather. Hamish said he would make enquiries about the current situation on the donation and grant. For the first time in nine years it was reported that there were two long standing bad debts. Three email reminders had been sent, followed by a letter from the Treasurer. Hamish said he would chase the local debtor and Judy said she would follow up the second.

### **CHAIRMAN'S REPORT**

The Chairman had no specific report other than the items already included in the agenda. These concerned the failure of the heat pump which had been rectified following industrious work by the Chairman and Maintenance Officer. It appears the pump 'starter motor' had failed which left the hall without heating for 2 weeks, necessitating switching on immersion heaters for hot water and the hire of two commercial blower heaters. The increased electrical use has yet to be billed. The cost of the new part and installation plus hire of heaters was in the region of £700. Recommendations by the heating engineer to make the system more efficient will be followed up after the New Year.

The parking lights issue was briefly discussed. Costs appeared to be increasing and fund raising in progress. A sample drive over light had been tested and found to be unsuitable. The importance of getting it right was agreed and research is continuing to source the best lights.

### **REPORTS**

Maintenance Officer reported gutters cleaned. The Chairman felt that the inside of the hall did not need redecoration but some touching up in the Spring might suffice. Quentin Brown

would be approached but it was thought he might be engaged on a new project. Plant room and stockade need to be tidied up.

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Grounds Officer had found no mole activity so far.

Reports from clubs and user groups received but no major new information. Film Club continued to be well supported. Unclear who was going to be the PCC committee member.

### **ELECTION OF OFFICERS, KEY HOLDERS, CHEQUE SIGNATORIES**

Chairman (Judy D'Arcy-Irvine) Treasurer (Hannah Tucker) and Secretary (Hamish Scott-Dalgleish) remain in office. No Deputy Chairman to be appointed.

Grounds Officer (Hamish Scott-Dalgleish), Maintenance Officer (David Spencer) and Bookings Officer (Judy D'Arcy-Irvine) to remain as is but a concerted effort to try and find a new Bookings Officer to be undertaken via Newsletter. An offer to possibly take on the role had been received from Jenny & Paul Goodship dependent on various factors.

Key holders to be as is (Judy D'Arcy-Irvine, David Spencer, Jane Young)

Cheque signatories to remain (Hannah Tucker, David Spencer, Judy D'Arcy-Irvine) Treasurer will arrange for Maggie Maund to be removed from the bank mandate and sort out paperwork for Jane Young to be added.

### **ELECTION REPRESENTATIVES**

Club & Organisation Representatives: Newsletter (Jacqui Elkins) Football Club (Ollie Stagg) Parish Council (Anthony D'Arcy-Irvine) Short Mat Bowls (David Spencer) Camera Club (Jane Young) Gardening Club (Rosemary Cox) PCC (to be confirmed)

**Trustee Responsibility Form 2018-2019** signed by all Committee Members

### **FUTURE EVENTS**

- No information had been received re Christmas Children Party from Enford Community Fund so it is assumed it is not going ahead.
- Bridge Drive had been a great success raising £795 towards costs of new car park lighting (post meeting)
- 10th Anniversary of Village Hall in June 2019. Reception / Party proposed for a Friday in May/June 2019 with individual invitations to all villagers distributed with the Newsletter. Cost of the event to be borne by EVH with possibly a raffle or similar to help towards the expenses. Date to be researched and advertised.

The Chairman reported reasonably good bookings for next year

Date of Next Meeting 15 January 2019

Meetings in 2019: 15 Jan /19 March /21 May /16 July/AGM 17 Sept /19 Nov All at 7.30 p.m. except the pre AGM committee meeting on 17 September 2019 which starts at 6.45 p.m.

