

Minutes of the Enford Village Hall Committee Meeting
Held on Tuesday 14 March 2017

Present: Judy D’Arcy-Irvine, David Spencer, Hannah Tucker, Maggie Maund, Hamish Scott-Dalgliesh, Jacqui Elkins, Jane Young, Rosemary Cox

1. **Apologies:** Anthony D’Arcy-Irvine, Ollie Stagg,

2. **Minutes of Committee Meeting 10 January 2017:**

The minutes were read and agreed as an accurate record by all. Proposed by Rosemary and seconded by Jacqui.

3. **Matters Arising:**

Judy welcomed Rosemary to her first meeting as the elected Gardening Club representative. Hamish asked if the VH had received an electricity bill recently and Judy said it had. An up to date meter reading had shown an increase of about £300 more than usual for the same period. This seemed unusual and some of the increase could be explained by the immersion heaters being left on for extended periods due to a fault, but Judy had also queried the bill with the electricity providers (Southern Electric). She discovered that the VH had been charged 20% VAT when it should only be 5%. It also appeared the company had changed the account and site reference number and had removed the charitable status of the VH. Judy has written to the providers to rectify this oversight and is awaiting a response. She also said that there needed to be an investigation into the general increase and was puzzled as the VH had not been used any more frequently than usual. The electricity contract runs until 2018 and Judy undertook to ensure she or Hannah shopped around to get a better deal or a price match.

4. **Treasurer’s Report:**

Hannah distributed the Funds Analysis for the period 1 July 2016 to 12th March 2017. She said that finances were slightly down on this time last year with income down and expenditure up (the cost of the floor cleaner contributing to this). She said the new floor cleaner could be cost adjusted for depreciation if necessary and would be being used by Judy and Lyn next month during the spring clean.

Hamish asked if the wifi was paying its way and Hannah said it was. Judy said she anticipated its use will increase over time.

Hannah said the electricity bill had not yet been included in the analysis. There was no single event making up the £2,453 non-local hire figure but was made up by individual events such as the seven weddings last year and the various elections. She said it is difficult to anticipate when such events will occur throughout the year.

Hannah said there was £11, 485.32 in the current account and £38K in the savings account split between a one year bond (£25K) and 90 day access account (£13K).

5. Chairman's Report:

Judy said bookings have been slower than last year although there was no specific reason for this. Weddings are often booked up to 6 months in advance and anniversaries and birthdays etc. up to 2 months in advance.

Judy said that the VH shutters cost £600 p.a to service which included a call out if there was a problem. She said there are 11 shutters and the VH had always been charged for the service of all eleven. It now transpires that only 9 of the shutters have been serviced over a period of the past 7 years but the VH has been charged for all 11. The VH has therefore been overcharged by 2 shutters per year for 7 years. Judy has been in correspondence with the company over this but they are being unhelpful. They said that the VH had been receiving a discount for the 2 shutters which they could not access whilst saying at the same time they did not know they could not service them. Quentin will fix the shutter boxes so that access to them can be gained and Judy will ask RSL to service them free of charge. Another company, TH White, may be able to conduct the servicing in the future but RSL had always conducted the work previously.

Judy also said she had chased up Ecovision to conduct the annual service of the heat pumps etc.

As the VH has had a number of problems with lawlessness recently, TH White has been asked to quote to provide CCTV on the VH. Ten years or so ago, CCTV would not have been such a viable option as the definition was so poor. It is much better now and it may be the VH could have two cameras to the front of the building. TH White have quoted a basic installation cost of £980 with two years' maintenance at £140 plus VAT making a total of £1,344. Judy said she would ask if other VHs had CCTV and that a cost benefit analysis should be undertaken to ensure the installation of CCTV would be worth the outlay. For example, the VH has had a financial loss of about £800 for the stolen benches. The costs for the vandalised goal posts will be covered by the football club. Judy also said that the Area Board may provide a grant on a 50/50 basis. However, CCTV will not decrease insurance premiums.

Southern Electric had recently replaced two poles with power lines on VH land alongside the car park. As it is not allowed to put anything on these poles Judy had asked them to install an extra pole without power lines which could be used for a CCTV camera or lights in the future. This they have done free of charge

The Klargeter will be serviced next month and the septic tank also emptied in April.

Judy informed the committee that the Enford Youth Club has moved to Netheravon. The Village Hall had not been informed of the move and neither had the Parish Council or the Enford Community Fund although the Village Hall and these organisations had all helped fund the Youth Club over many years with significant donations and subsidies. The Youth Club is holding about £2K in their account. The first anyone was aware at the VH was when the Youth Club asked if they could retrieve their belongings the following day.

Jane, who is on the Youth Club Committee, had not been informed either with apparently no meetings and decisions being made via Facebook. The Club is still being called the Enford and Avon Valley Youth Club. Judy said that currently the Club was still represented on the VH Committee and Jane undertook to ask Sue Greenhow if the Youth Club still wanted to have a member on our Committee as the Youth Club is still representing Enford. Any changes to representative members will need to be minuted.

Judy said she had written to Sue to offer the use of the VH again in the future if needed, at the standard charge rate. She said she may write again to express disappointment that, as a matter of courtesy, no one in Enford had been officially informed of the Youth Club's move.

6. **Maintenance/Grounds Officers' Reports:**

Hannah mentioned that, during yoga classes, participants had noticed that the floor moved. David explained that it was a floating floor and was supposed to move a little but if it got any worse, he asked Hannah to let him know and he would investigate.

Hamish said he would have a good look at the grounds during daylight in the next few days. He said he would see whether the mole situation had improved or not and that he was aware that some rabbits had been caught on the grounds.

7. **User Group /Club Reports**

Camera Club: Jane said that 10 to 15 people had attended the beginners club which was very good.

Short Mat Bowls: David said the club was doing well.

Youth Club Football: Children and their parents were attending on Saturday mornings and Ollie had expressed his wish to continue as the club representative.

Senior Football Club: One or two matches were being held each month. The only issue seems to be rubbish being left behind after matches and Judy had emailed Kevin to ask him to ensure it gets cleared up.

Newsletter: Things are settling in nicely with the new management team.

Gardening Club: Rosemary said the club was doing well. There had been lots of new members and the planning for this year and next year was completed. The club had advertised in the Pewsey Messenger which had yielded two new members from there.

Parochial Church Council: Judy said that the new Rector, Philip Bromiley, had now been inducted at a Service in Enford. The Service had been very well attended from all churches in the Benefice. It is hoped he will help get the Benefice enthused and revitalised.

Youth Club: Covered in Chairman's Report.

8. **Projects Completed Since Last Meeting:** N/A

9. **Future Projects:**

Possible future projects are as follows:

- Recreation Ground – parking grid working – no extension needed at the moment
- Stockade Shed Storage – probably no longer needed as Youth Club equipment is no longer being stored in the Hall
- Extending Patio Area – no action at this time
- Outdoor Exercise Equipment – no action at this time
- Annual Maintenance/Redecoration – to include guttering, weed removal, renewal of Sadolin minor repairs, spring cleaning etc. - date to be arranged by email
- Redecoration Weekend – booked with Quentin Brown for 16th to 20th March. A new loft ladder and flooring in the attic also being installed
- Improve car park light – will need professional design and installation. Under review
- Other items: a quote from Quentin to adapt the two roller shutter boxes

10. **Future Events:**

Future events are as follows:

“Twelfth Night” Summer Production of Rain or Shine - booked for Tuesday 13 June 2017 following the same format as last year’s production of ‘A Midsummer Night’s Dream’ i.e. weather permitting, holding the performance inside with picnics and drinks outside. Posters will be available to put on display soon

Judy said she had received an email from a man who puts on cabaret style concerts such as Rat Pack performances. The committee agreed to an event such as a cabaret and bar for the autumn with possibly a buffet supper. Judy undertook to contact the man and arrange a date.

Enford Summer Fete – 24th June

Remembrance Sunday Lunch in aid of ABF – 12th November (caterer already booked)

Hamish asked if the VH had received any income from the Bonfire Night event. Hannah said yes for the 2015 Bonfire Night and the 2016 Summer Fete but had received nothing yet for the 2016 Bonfire Night but was not anticipating payment until after the forthcoming Summer Fete.

11. **Any Other Business:**

A Quiz Night and Jumble Sale had been held in aid of the skate park with the quiz raising £200 and the Jumble Sale making £186.

It was proposed that another quiz be held ensuring it did not conflict with the ones held at Figheldean.

Fund raising for the Playpark and Skate Park will continue in the future and a whist drive was suggested along with a fruit and produce show to be held later in the year. Rosemary undertook to put this idea to the gardening club. Flower arranging and craft classes were also suggested as a means to rise funds.

12. **Proposed Date for 2017/8 Committee Meeting:** 9 May / 11 July / AGM 12 September / 21 November / 16 January 2018 / 13 March / 8 May / 10 July

13. **Date for Next Meeting:** Tuesday 9th May 2017 at 7.30 p.m.