

**Minutes of the Enford Village Hall Committee Meeting held on
Tuesday 13 January 2015**

Present: Judy D'Arcy-Irvine, Steve Becker, Hannah Tucker, Kriss Mitchell, Hamish Scott-Dalgleish, Jane Young, Ollie Stagg, Sally Parker, Andy Lucker, Anthony D'Arcy-Irvine, Jacqui Elkins, Bob Taylor

1. **Apologies:** David Spencer, Ian Fribbins
2. **Minutes of the Committee Meeting held 11 November 2014**
Judy read through the Minutes and the Committee agreed these were a true record.
Acceptance of the Minutes proposed by Hamish, seconded by Steve and agreed unanimously.
3. **Matters Arising:**
 - Church Christmas Fair on Saturday 29 November went well and raised approx. £2,000.
 - The Childrens Christmas Party on Saturday 13 December was attended by around 20 children.
4. **Treasurer's Report**
Hannah presented the Treasurer's Report.
 - Income for the first 6 months is in line with last year.
 - The Film Club income is going down, perhaps due to the time of year.
 - Donations for the period total £1,305. These include £750 from the Enford Community Fund made up from the 2014 fete and the 2013 fireworks, and £500 from the Parish Council.
 - The Parish Council has agreed to raise the precept from £500 to £600 for the next financial year.
 - Licences paid to date are WCC £180, Cotnes (Hallmaster) £180 and PPL & PRS £322.80.
 - The Current a/c is just over £9,000 and the Contingency Reserve Funds (Investment a/c) is £33,222.53
 - Accounts for 2014 are available as a link on the Newsletter website which also includes all Village Hall Annual Accounts since 2009.
5. **Chairman's Report**
Judy presented the Chairman's Report.
 - 3 weddings have been booked for 2015. One has been cancelled for 2016 and Judy will check our policy on deposit refunds.
 - There are still teething problems with the Hallmaster booking system and these are gradually being ironed out. So far 228 bookings are on the system, with a few more to go on
 - Inspections by Grant Providers are carried out to ensure all is as it should be but there is unlikely to be another visit from the Communities Landfill Fund for 5 years.
 - A comprehensive report will be required this year for the Lottery grant.
 - The Football Foundation report for last year has been submitted.
 - Following the Charity Commission meeting, we can officially report defunct village hall groups and add new ones. However it appears that the core number of elected representatives has to remain the same. This is a work in progress.
6. **Maintenance Officer's Report**
 - There have been problems with the taps again. Anthony has removed the lime scale and they are now ok. A Combimate water softener would help prevent lime scale build-up. It was agreed by the Committee to purchase and have the Combimate installed.
 - Everything else is in order.
7. **Grounds Officer's Report**
 - Hamish reported that the 'mole man' has been and there is not too much of a problem.
 - The grass is ok for the time of the year.
8. **User Groups**
 - Enford Newsletter – ticking along nicely.
 - Youth Club – Sue Greenhow is the new Treasurer and the club will run for an extra hour on Friday 16th January for their Committee Meeting.
 - Camera Club – small group but running ok.
 - Gardening Club – ticking along nicely.
 - Enford Football Club – there has been a good turnout since Christmas. Ollie has put up shelving in the outside sports store..

9. **Hallmark Renewal**

This is the Quality Assurance Scheme for halls which was awarded in 2012 and is due for renewal in 2015. This will be due again in May and will cost approx. £30 to re-apply. The advantages are that insurance premiums are discounted for each level achieved, it helps with any future grant applications and it ensures that the Hall is fully compliant with procedures and legislation. It was agreed to continue with this scheme.

10. **Emergency Centre**

Wiltshire Council will give a presentation on Tuesday 27 January to explain how the Village Hall will be utilised as a rest centre in case of residents being formally evacuated from their homes. The Hall has also been designated an emergency venue for Natheravon All Saints' Primary School.

11. **Projects Completed since last meeting**

- Stockade internal gate and fence.

12. **Future Projects**

- **Simplification of hire charges** – in progress.
- **Upgrade of car park lights** – waiting for a dry day to fix them.
- **Water Softener** – in progress.
- **Inventory / Stock Check** – in progress.
- **Outdoor Exercise Equipment** – to be included in the Parish Plan.
- **Redecoration/Maintenance/Spring Clean** – Judy has approached someone to do the redecoration. Volunteers will be needed for an annual maintenance/spring clean day.

13. **Future Events**

WW1 Commemoration Event – Summer 2015

Bob went through the local research he has been doing for this event and will continue to collect material linking it to people in the parish.

The theme will be totally WW1 era and some suggestions for the day include fancy dress, food served in billy cans, afternoon tea with jam/potted meat sandwiches and stew for supper. Bunting, flags, sandbags and signs were suggested decorations for the event.

Entertainment might include games for children, music with piano accompaniment and poetry, starting in the afternoon with events for all ages and finishing in the evening with a showing of "Gallipoli".

Anthony will look into grants available for these events.

Ticket price to cover expenses only – this will be a non-profit making event.

It was decided that September would be a good time of the year to stage this event and Judy will check the bookings to see which weekend will be free.

14. **Proposed Dates for 2015**

10 March / 12 May / 7 July / 15 September AGM / 10 November / 12 January 2016

15. **Any Other Business**

- Hamish asked if we should apply to the Community Fund for the March distribution for help with funding the WW1 Event.
- Hannah would like to plant a hedge between her field and the football field to stop balls going over. All present were ok with this.
- Judy said the hall cleaner had not been for a couple of weeks which was unusual and was concerned that she may be leaving.

Date of next meeting:

Tuesday 10th March

Judy thanked everyone for attending and the meeting closed at 9.00pm.