

Minutes of the Enford Village Hall Committee Meeting Held on Tuesday 10th September 2013

Present:

Judy D'Arcy-Irvine, Steve Becker, Lesley Brown, Hamish Scott Dalglish, David Spencer, David Harbottle

The Chairman, Judy D'Arcy-Irvine, opened the meeting. The Meeting was being held prior to the AGM in order to agree the 2012-2013 Annual Accounts and recommend them for approval to the Annual General Meeting.

1. Apologies Received: Adrian Orr, Ollie Stagg, Glenda Clark

Treasurer's Report: The Treasurer's report was presented by Hamish Scott-Dalglish. The Annual Accounts had been audited by Marshall Kearney. Over the past year there had been again an excess of income over expenditure with an increase in income due to more hirings of the Hall. The actual worth of the current account is £6,649.83 with £30,000 on deposit. The overall income figure was distorted as it included a grant of £5,000 from Sport England for the purchase of a mower tractor and also included £20,000 from the deposit account which had temporarily been moved into the current account before being reinvested for a better rate of interest. The mower cost £5,100 and is now shown under Fixed Assets on the Balance Sheet. The figure of £4,080 includes depreciation £1,020.

Hamish was concerned that public perception might be that profit was higher than it was as a result of these anomalies. He reiterated that the deposit accounts were in reality a contingency fund for repairs and renewals which will be inevitable over time and the fund should be renamed accordingly. He also felt that in future depreciation should be shown for capital equipment such as the Klargester and Heat Pump and included in the annual accounts. With the balance of £20,000 left over from the original grants it had taken four years to save the balance to reach the grant providers' required target of 5% of capital cost build. As a result of the required figure being reached, some income in excess of expenditure could now be used for planned improvements to the Hall assuming hirings remained at a similar level.

2. Annual Accounts 2012-2013: Agreement of the accounts was proposed by David Harbottle and seconded by David Spencer. Glenda had kindly agreed to run the accounts as Bookkeeper and in future Hamish Scott-Dalglish had offered to present the accounts at Committee Meetings.

3. Any Other Business:

a) Resignations: Lesley Brown said she had decided to resign as Secretary due to other commitments and this would be her last meeting. David Harbottle was resigning as he has been elected to the Parish Council and had taken on responsibilities with them. As he is leaving the Parish Council in October Adrian Orr had resigned as Parish Council Representative on the Village Hall Committee. Judy thanked them all for their hard work, support and input over the years and said the Committee was sorry to lose them.

b) The Get Together Group had arranged a table top sale / boot sale for the end of September. The recent Bingo session had been a success and they hoped to organise more events. Judy thanked them for their contributions of over £300 to Village Hall funds from their events and regular coffee mornings.

c) Future Events:

- Fireworks Saturday 26th October
- Church Christmas Fair Saturday 23rd November
- Get Together Group Table Top Sale Saturday 7th December
- Rain or Shine Theatre Group, a production of The Snow Queen Tuesday 10th December
- Children's Christmas Party Saturday 14th December

d) Proposed Future Improvements:

- Steps to be installed leading from the car park to the front paved area – work to be carried out in October
- Additional car park lights to be fitted – cost to be researched
- Storage Shed in the stockade – cost to be researched
- Picnic tables with secure fittings for the recreation ground in the spring
- Heating and Hot Water System – upgrade and adjustments – quote awaited
- Redesign of internal boxing over the shutters – date to be agreed for work
- Curtains – assessment to be carried out whether needed

It was agreed to ask the window cleaner to do the windows as soon as possible as there was a wedding the following weekend. More regular cleaning is needed and it was suggested Stacy Spooner be asked to do this, perhaps every two months and/or when there are special events.

Steve Becker had created a graph to show how the use of electricity and charges over the past four years since the hall opened. Interestingly, although the use of the hall had increased less electricity had in fact been used, as a result of which the bills were more or less the same each year.

Date of Next meeting:

Tuesday 5th November 2013 at 7.30pm

Judy thanked everyone for attending and closed the meeting

The Annual General Meeting followed.