

**MINUTES OF THE ENFORD VILLAGE HALL COMMITTEE MEETING
HELD ON 15.04.09**

Present: J D'Arcy Irvine, A Merrett, S Campbell, D Spencer, J Young, J Elkins, M Webb,
J Scott Dalgleish

Apologies: O Stagg, H Scott Dalgleish

1. TREASURER'S REPORT

Treasurer reported that bank balance, today at £119,000 is keeping pace with outgoing payments. A complete review of the financial situation will be prepared for next week's site meeting.

Insurance: Best quote obtained from Village Guard (Allied Westminster) at £846 all-in, reviewed by H Scott Dalgleish and approved.

Fete Insurance: M Campbell and H Scott Dalgleish in discussion. Insurance co contact details given to M Webb for possible help with Youth Club insurance.

Fire Assessment: Safeguard Fire & Industrial to visit site and provide Risk Assessment plus advice re location of Extinguishers.

2. REVIEW OF MINUTES OF LAST MEETING – 12.03.09

A/C year end confirmed as 30 June.

Parish Council - JDI/JSD have invited PC members to visit all. K Monk, S Everett and N Beardsley still to visit – others all enthusiastic. JDI to invite E and P Jeffries (Youth Club).

Road Safety: JDI has ordered 3 directional signs (A345, T junction and opposite Hall – double sided) at cost of £447.26. Village Hall have no jurisdiction over the lighting of the road leading to the hall – Stan Bagwell of PC has been advised and Committee agreed the matter is in their hands. Highways advised JDI cost of moving 30mph sign near entrance to the hall further down the road would be in region of £6,000 but Parish Council responsible for requesting any changes.

Hire Charges: A resident advised that £25 may be too low for the deposit. Committee agreed to review in 6 months' time.

Licences: JSD applying for full Premises Licence, allowing regulated entertainment and the sale of alcohol. Committee agreed opening hours, Film/plays/Indoor Sports/band practice Sun-Thurs 0800-2300, Fri-Sat 0800-2330. Music (live/recorded)/dance Sun-Thurs 0800-2300 Fri-Sat 0800-0030. Sale of alcohol Sun-Thurs 1200-2300, Fri-Sat 1200-2330. Hours of Opening Mon-Thurs 0730-2300, Fri-Sat 0730-0100. JDI checking Performing Rights Licence requirements.

Booking Form/Terms & Conditions of Hire: still under review.

Pitch: HSD has purchased Roller at £400. £100 has been donated by Gareth Holden from Fireworks fund and £300 to be repaid to HSD when funds allow.

The Minutes of the last meeting were proposed by Jacqui Elkins and seconded by Alan Merrett as a true record.

3. UPDATE ON CONSTRUCTION PROJECT

JDI reported that car park is ¾ finished. Vinyl floors are in, WCs and Showers are almost completed, Extension is built and roof going on, kitchen units going in. Blackout blinds in main hall and conference room to be ordered this week. Curtains on hold until certain of funds. Discussions continuing re security fencing bordering recreation ground, and car park lights.

4. UPDATE ON USER GROUPS

M Webb reported as follows:

- a) Moviola – ‘Slumdog Millionaire’ shows on June 9th and ‘Young Victoria’ on 8th July 2009. tickets on sale at £5 each and need volunteers to sell tea, coffee, wine, cakes etc. To be finalised.
- b) Verbal commitments from Tatty Bumpkin, Pilates (Tiggy Martin – one session only), Pilates (Nicci Caswell), Yoga (Debby Wilkinson), Stretch & Tone (Julia Fielden), Short Mat Bowls (David Spencer), Flower Arranging (Ann Merrett – depending on bookings), Photography (once a month, Martin Webb), Absolute Defence (Oliver Braithwaite). Gardening to be confirmed by Gill Gould. Youth Club: Jeffries appear to be committed but no action on CRB applications (£36 each) (Team: Jane, Clare Bird, Katrina & Sam). Possible use of VAK/YAW Youth Leader – c. £10 per hour. Jane has Karaoke machine and Dance mat. Probably won't buy any more equipment until sure the Club is guaranteed to continue. MW to follow up. OS/MW to get together to firm up football commitments. Possible EON Football Festival (23.4/10 and Schools Festival in 1/10). Bridge – newsletter entry to invite a ‘leader’ –JDI.
- c) Newsletter entry – J Young to obtain the Gill Gould entry from Tanya Becker for checking and re-entry in May newsletter/newsletter website.
- d) Booking System – not ready to do online – JDI to continue with diary booking. Information posted on Newsletter website.

5. GRAND OPENING

JDI reported that the Rev Colin Fox has kindly agreed to officially open the Fete and Hall. MW to organise the moving of the piano to the Hall and its tuning. Funders plus committee members to be invited to a buffet lunch, organised by Ann Merrett (helpers already organised) at 1200, followed by probable opening time at 1400. Fete organisation is well under way. A meeting on 10 May has been set up by Mary Campbell and Gareth Holden. Commemorative mugs have been ordered. HSD and MC in discussion re insurance.

AM has 3 tables and 20 chairs which he has offered to Gareth Holden.

6. CLEANER

Sarah Campbell has spoken to 3 people:

- a) Woman – thought the location too lonely
- b) Man – wife works for Sara Everett – can start 6th July – Paul Bagley – on one month's trial.
- c) Woman – Naomi Abbey.

Sarah to arrange with JSD a visit to the Hall for Paul Bagley and to involve him in the choice of cleaning equipment.

7. ANY OTHER BUSINESS

D Spencer requested that Gaigers leave any left-over paints.

M Webb requested volunteers for the twice-annual RAW events – all members volunteered. MW asked if anyone would like to accompany her to the RAW presentation on 22 April for the programme available for next six months. JDI confirmed post meeting she could go.

A Merrett advised that the 4th June booking is the Polling Station – Unitary Authority Elections & European elections. Suggested Committee be on hand on a rota basis to show people around. JDI to check this will not interfere with polling station officials.

8. DATE OF NEXT MEETING

7.30 pm, 13th May 2009 – Location to be advised

7.30 pm, 14th September 2009 – Village Hall – AGM

JSD to put both dates into Newsletter